



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

December 5, 1996

Elizabeth Birch, Treasurer  
Human Rights Campaign Fund  
Political Action Committee  
1101 14th Street, NW, 2nd Floor  
Washington, DC 20005

Identification Number: C00235853

Reference: September Monthly Report (8/1/96-8/31/96)

Dear Ms. Birch:

This letter is to inform you that as of December 4, 1996, the Commission has not received your response to our request for additional information, dated November 13, 1996. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Debbie Manzano on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in black ink, which appears to read "John D. Gibson", is written over the typed name.

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION

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RQ-2

Elizabeth Birch, Treasurer  
Human Rights Campaign Fund  
Political Action Committee  
1101 14th Street, NW, 2nd Floor  
Washington, DC 20005

NOV 13 1996

Identification Number: C00235853

Reference: September Monthly Report (8/1/96-8/31/96)

Dear Ms. Birch:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please identify the name and address of the payee for the in-kind contribution(s) disclosed on Schedule B for Line 23.

-Schedule B supporting Line 23 of your report discloses several in-kind contributions to Coordinated Campaigns of specific States. However, there do not appear to be committees registered with the Commission under these names. Please clarify the names of these committees so that the contributions can be properly attributed. In addition, please provide the names and addresses of the payees for these in-kind contributions.

-Your report discloses activity that falls outside the reporting period. Please amend this report by including only the financial transactions that occurred between 8/1/96 and 8/31/96. Any activity occurring outside this reporting period should be included in the appropriate report(s). 2 U.S.C. §434(b)

-Schedule B supporting Line 23 of your report discloses contributions to federal candidates which have not been designated for a specific election. Please amend your report to disclose this information and note that contributions may not be designated for an election that has already occurred unless the funds are to be used to reduce a candidate committee's debts incurred during that election campaign.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

*Debbie Manzano*

Debbie Manzano  
Senior Reports Analyst  
Reports Analysis Division

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